



GUIDE TO REPORTING SERVICE HOURS IN SYMPPLICITY 2015-16

Reporting Service Hours

All service hours are now reported via Symplicity

CLP Pro Bono Project hours are Community hours, but are categorized separately in Symplicity

Hours must be recorded within one month of the date of service, or by the last day of final exams each semester, whichever comes first

Hours will be reviewed and approved by the Pro Bono Society Executive Board at the conclusion of each semester

The Pro Bono Society Constitution outlines an appeals process for disallowed hours

The former service hour reporting system is no longer active – total hours for returning students have been imported into Symplicity and are listed as “Previously Approved Institutional” and “Previously Approved Community” hours

Community vs. Institutional Hours

- Community Hours
 - Hours which directly benefit recognized community organizations or non-profits (including pro bono projects coordinated by the Citizen Lawyer Program)
 - Community hours must be voluntary, uncompensated, and not compelled
 - May include political activity, but not self-campaigning
 - Includes school-sponsored events that directly benefit recognized community organizations or non-profits (excluding “tabling”)
- Institutional Hours
 - Hours which directly benefit the law school, the University, or a student group
 - Institutional hours can also be hours which indirectly benefit a recognized community organization

Reporting Institutional and
Community Hours for the
First Time each Semester
(excluding CLP Pro Bono Projects)

Step 1: Symplicity Home Page

Symplicity can be accessed from the "Symplicity Student Login" link on the "Info for Currents Students" page on the College of Law website:

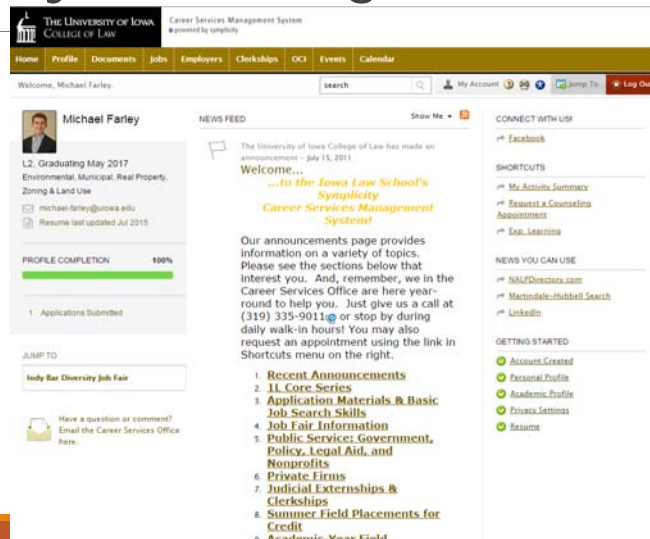
<http://law.uiowa.edu/current-student>

or at the following:

[https://login.uiowa.edu/ui/login.page?service=http://law-iowa-](https://login.uiowa.edu/ui/login.page?service=http://law-iowa-csm.simplicity.com/sso/students/passthru.php)

[csm.simplicity.com/sso/students/passthru.php](http://law-iowa-csm.simplicity.com/sso/students/passthru.php)

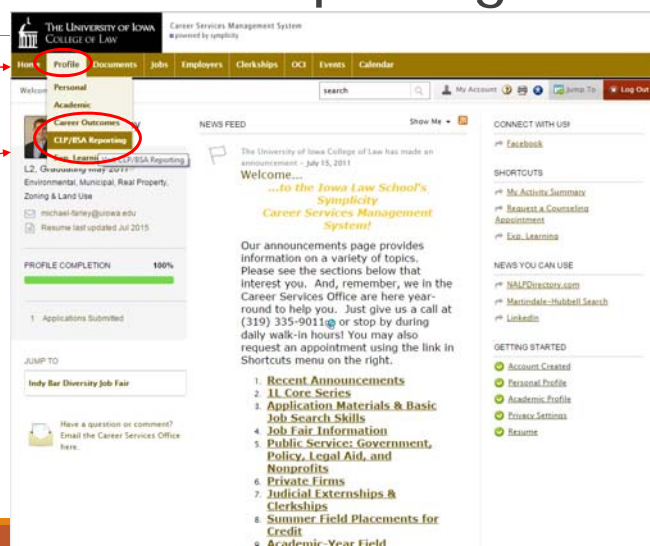
hru.php



Step 2: Select CLP/BSA Reporting

Click on the "Profile" tab...

...And scroll down to "CLP/BSA Reporting"



Step 3: CLP/BSA Reporting Page

The screenshot shows the 'CLP/BSA Reporting' page. At the top, there's a navigation bar with links: Home, Profile, Documents, Jobs, Employers, Checkships, OCI, Events, Calendar. Below this is a search bar and a 'Log Out' button. The main content area has a 'profile' section with tabs: Personal, Academic, Privacy, Experiential Learning, CLP/BSA Reporting (selected), Career Outcomes, Password Preferences, Activity Summary. There are input fields for 'Keywords' and 'Pro Bono Term'. Below these is a table with columns: ID, Employer, Type, Job, Pro Bono Term, Total Hours. The table contains two entries for 'CLP Pro Bono Project' at 'Iowa Legal Aid (Iowa City, IA)' for 'Spring 2015' and 'Fall 2014', each with 10 hours. An 'Add New' button is at the bottom left of the table. A 'Hour Summary: 20' is shown at the bottom right of the table.

| ID | Employer | Type | Job | Pro Bono Term | Total Hours |
|----|--------------------------------|----------------------|-----|---------------|-------------|
| 1 | Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | 10 |
| 2 | Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Fall 2014 | 10 |

Hour Summary: 20

Step 4: Add a New Entry

Each semester you will create one new entry for Community hours and one new entry for Institutional hours. All subsequent hours of that type in the same semester will be added to this entry.



This screenshot is identical to the one in Step 3, but with a red circle around the 'Add New' button at the bottom left of the table. A black arrow points from the left towards this button.

Step 5: Fill in the Term/Type

You will only fill out this information the first time you create a new entry for type of hours (Community or Institutional) each semester!

Select the current semester

Select hour type (Community or Institutional)

Search for and select "Citizen Lawyer Program" as the Organization for Community and Institutional hours

Step 6: Add Hours, Date, and Description

Click "Add Hours"; Enter date of service and hours completed

Enter date (mm/dd), name of the organization you volunteered for, and brief description

Enter your expected graduation date

When completed, click "Submit"

See Your Hours Added on the CLP/BSA Reporting Page

This shows your total hours for this type (Community or Institutional) for this semester

The screenshot shows the 'CLP/BSA Reporting' page in the Career Services Management System. The page includes a navigation bar with links like Home, Profile, Documents, Jobs, Employers, Clerkships, OCI, Events, and Calendar. Below the navigation bar, there's a search bar and a 'Log Out' button. The main content area is titled 'profile' and has tabs for Personal, Academic, Privacy, Experiential Learning, CLP/BSA Reporting, Career Outcomes, Password/Preferences, and Activity Summary. The 'CLP/BSA Reporting' tab is active. Below the tabs, there are search filters for Keywords, Pro Bono Term, Type, and Draft. A table of hours is displayed below the filters. The table has columns for Employer, Type, Job, Pro Bono Term, and Hours. The first row is circled in red. The table shows three rows of data: 'Citizen Lawyer Program (Iowa City, Iowa)' with 3 hours, 'Iowa Legal Aid (Iowa City, IA)' with 10 hours, and 'Iowa Legal Aid (Iowa City, IA)' with 10 hours. The total hours are 23.

| Employer | Type | Job | Pro Bono Term | Hours |
|--|---------------------------|-----|---------------|-------|
| Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | | Spring 2015 | 3 |
| Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | 10 |
| Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Fall 2014 | 10 |

Hour Summary: 23

Adding additional Community or Institutional Hours in the Same Semester

(excluding CLP Pro Bono Projects)

Step 1: CLP/BSA Reporting Page

Click "Edit" button to add hours to the existing entry you've created for that type of hours (Community or Institutional) for that semester

The screenshot shows the 'CLP/BSA Reporting' section of the Career Services Management System. It includes a search bar, a table of existing entries, and an 'Add New' button. The table has columns for 'Employer', 'Type', 'Job', 'Pro Bono Term', and 'Total Hours'. The first entry is 'Citizen Lawyer Program (Iowa City, Iowa)' with a total of 3 hours. A red circle highlights the 'Edit' button for this entry.

| Employer | Type | Job | Pro Bono Term | Total Hours |
|--|---------------------------|-----|---------------|-------------|
| Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | | Spring 2015 | 3 |
| Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | 10 |
| Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Fall 2014 | 10 |

Hour Summary: 23

Step 2: Add Hours, Date, and Description

You will not need to change the term, hour type, or Organization (listed as CLP)

Click "Add Hours"; Enter date of service and hours completed

Enter date (mm/dd), name of the organization you volunteered for, and brief description of the work

When completed, click "Submit"

The screenshot shows the 'Add Hours' form. It includes sections for 'CLP/BSA Information', 'Project Information', 'Hours Log', and 'Description of Community or Institutional Volunteer Work Performed'. The 'Hours Log' section has a table for entering dates and hours. The 'Description' section has a text area for describing the work. A red circle highlights the 'Add Hours' button, and another red circle highlights the date and hours input fields. A third red circle highlights the 'Submit' button at the bottom.

CLP/BSA Information
 Pro Bono Term*: Spring 2015
 Type*: Community Volunteer Hours

Project Information
 Organization: Citizen Lawyer Program (Iowa City, Iowa)

Hours Log
 Hours*:
 Day*: April 26, 2015, 3.0
 April 27, 2015, 5.0
 Add Hours

Description of Community or Institutional Volunteer Work Performed*
 4/27 Volunteered at Crisis Center Food Bank

Expected Graduation Date*
 May 2017

Buttons: Submit, Back To List, Cancel, Print

See Your Information Updated

CLP/BSA Reporting Page will now reflect all hours of this type that have been recorded in a given semester

The screenshot shows the 'CLP/BSA Reporting' page in the Career Services Management System. The page includes a navigation bar with links like Home, Profile, Documents, Jobs, Employers, Clerkships, OCI, and Calendar. The 'profile' section is active, with tabs for Personal, Academic, Privacy, Experiential Learning, CLP/BSA Reporting, Career Outcomes, Password Preferences, and Activity Summary. The CLP/BSA Reporting tab is selected, showing a search area with 'Keywords' and 'Pro Bono Term' fields. Below the search area is a table of reported hours. A red circle highlights the table, and a red arrow points from the text on the left to this circle.

| Employer | Type | Job | Pro Bono Term | Total Hours |
|--|---------------------------|-----|---------------|-------------|
| Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | | Spring 2015 | 8 |
| Iowa Legal Aid (Des Moines, IA) | CLP Pro Bono Project | | Spring 2015 | 10 |
| Iowa Legal Aid (Des Moines, IA) | CLP Pro Bono Project | | Fall 2014 | 10 |

Hour Summary: 28

Reporting Hours for CLP Pro Bono Projects

Reporting Hours for CLP Pro Bono Projects

- Hours earned with CLP Pro Bono Projects are considered Community hours and if properly reported will be automatically counted toward your Community hour total for PBS & BSA, but are reported separately in Symplicity for administrative reasons
- After you are assigned to a CLP Pro Bono Project, a new entry will be automatically created on the CLP/BSA Reporting Page
- You do not need to create a new entry for CLP Pro Bono Projects

Step 1: CLP/BSA Reporting Page

CLP Pro Bono Projects will appear on your main reporting page after you are selected for a project

Home > Profile > CLP/BSA Reporting > Pro Bono Reporting

profile

Personal Academic Privacy Experiential Learning **CLP/BSA Reporting** Career Outcomes Password/Preferences Activity Summary

Keywords: Pro Bono Term:

searches employer name and job title

Type: Draft:

Apply Search Clear

Save As Excel Items 1-6 of 6

| US | Employer | Type | Job | Pro Bono Term | Total Hours |
|--------------------------|---|-------------------------------|-----|-----------------------------------|-------------|
| <input type="checkbox"/> | Edit Citizen Lawyer Program (Iowa City, Iowa) | Institutional Volunteer Hours | | Previously Approved Institutional | 8.5 |
| <input type="checkbox"/> | Edit Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | | Previously Approved Community | 28.5 |
| <input type="checkbox"/> | Edit Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | | Spring 2015 | 8 |
| <input type="checkbox"/> | Edit Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | 10 |
| <input type="checkbox"/> | Edit Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Fall 2014 | 10 |
| <input type="checkbox"/> | Edit Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | 15 |

Hour Summary: 80

Add New Items 1-6 of 6

Step 2: Select Project to Report Hours

Click the "edit" button next to your project to report hours. Make sure you have the entry for the current semester.

Do not use "Add New" button to create your own entry for a CLP Pro Bono Project

The screenshot shows the 'CLP/BSA Reporting' section of a user profile. It includes a search bar, a table of projects, and an 'Add New' button. The table has columns for 'Employee', 'Type', 'Job', 'Pro Bono Term', and 'Total Hours'. The 'Add New' button is circled in red with a red 'X' over it, indicating it should not be used.

| Employee | Type | Job | Pro Bono Term | Total Hours |
|--|-------------------------------|-----------------------------------|---------------|-------------|
| Citizen Lawyer Program (Iowa City, Iowa) | Institutional Volunteer Hours | Previously Approved Institutional | | 8.5 |
| Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | Previously Approved Community | | 28.5 |
| Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | Spring 2015 | | 8 |
| Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | Spring 2015 | | 10 |
| Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | Fall 2014 | | 10 |
| Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | Spring 2015 | | 15 |

Hour Summary: 80

Step 3: Project Information

For CLP Pro Bono Projects, the term, type (CLP Pro Bono Project), name of organization you're assigned to, and supervisor information will be pre-populated. Do not change these.

The screenshot shows the 'CLP Pro Bono Project Reporting' form. It includes a 'Basic Info' section with 'CLP/BSA Information' and 'Project Information'. The 'Pro Bono Term' is set to 'Spring 2015', the 'Type' is 'CLP Pro Bono Project', the 'Organization' is 'Iowa Legal Aid (Iowa City, IA)', and the 'Supervisor Name' is 'Lisa Cavin'. The 'Hours Log' section shows a table with 'Day' and 'Hours' columns.

| Day | Hours |
|-------------|-------|
| May 06 2015 | 10 |

Total Hours: 10

Step 4: Record Hours

Click "Add Hours" and enter date of service and hours completed

Enter a description of your work with the project for future reference. You need not update this when reporting additional hours.

The screenshot shows the 'Record Hours' form. A red arrow points from the text 'Click "Add Hours" and enter date of service and hours completed' to the 'Add Hours' button. Another red arrow points from the text 'Enter a description of your work with the project for future reference. You need not update this when reporting additional hours.' to the 'Description of the work performed and skills utilized' text area. The form includes fields for 'Type' (CLP Pro Bono Project), 'Organization' (Iowa Legal Aid (Iowa City, IA)), 'Supervisor Name' (Lisa Gavin), 'Supervisor Email' (lgavin@iowalegal.org), and a 'Hours Log' table with columns for 'Date' and 'Hours'. The 'Total Hours' field shows 10. The 'Description of the work performed and skills utilized' field contains the text 'Performed research and drafted updates for ILA website'. The 'Pro Bono Agreement' section lists several terms of service.

Step 5: Sign Pledge & Submit

The first time you report hours for a CLP Pro Bono Project each semester, review and electronically sign the Pro Bono Agreement

Click "Submit" to complete your entry

The screenshot shows the 'Sign Pledge & Submit' form. A red arrow points from the text 'The first time you report hours for a CLP Pro Bono Project each semester, review and electronically sign the Pro Bono Agreement' to the 'Pro Bono Agreement' section. Another red arrow points from the text 'Click "Submit" to complete your entry' to the 'Submit' button. The form includes a 'Student Signature' field with the name 'Michael Farley' and an 'Expected Graduation Date' field with the date 'May 2017'. The 'Pro Bono Agreement' section lists several terms of service.

See Your Information Updated

Additional hours for the same CLP Pro Bono Project in the same semester are reported using the same steps

The screenshot shows the 'profile' page for 'CLP/ISA Reporting > Pro Bono Reporting'. The page includes a navigation bar with links: Home, Profile, Documents, Jobs, Employers, Clerkships, OCI, and Calendar. Below the navigation bar, there are tabs for Personal, Academic, Privacy, Experiential Learning, CLP/ISA Reporting (selected), Career Outcomes, Password/Preferences, and Activity Summary. The main content area has a search bar with 'Keywords' and 'Pro Bono Term' dropdowns. Below the search bar, there is a table of reported hours. The table has columns: Employer, Type, Job, Pro Bono Term, and Total Hours. The table shows six rows of data. The fifth row, for 'Iowa Legal Aid (Iowa City, IA)' in Spring 2015, has a total of 10 hours, which is circled in red. The 'Hour Summary' at the bottom right indicates 80 hours.

| Employer | Type | Job | Pro Bono Term | Total Hours |
|--|-------------------------------|-----|-----------------------------------|-------------|
| Citizen Lawyer Program (Iowa City, Iowa) | Institutional Volunteer Hours | | Previously Approved Institutional | 8.5 |
| Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | | Previously Approved Community | 28.5 |
| Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | | Spring 2015 | 8 |
| Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | 10 |
| Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Fall 2014 | 10 |
| Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | 15 |

Hour Summary: 80

Completing End-of-Semester Report for CLP Pro Bono Projects

Pro Bono Project End-of-Semester Report

- By the end of finals each semester, students participating in a CLP Pro Bono Project must complete an end-of-semester report
- In addition to providing feedback about your experience, this report indicates whether you would like to continue with the same project in the next semester
- Students who do not indicate their desire to continue will have to re-apply for their project the next semester

Step 1: Select Project

Click "Edit" next to your project for that semester

The screenshot shows the 'profile' page of the Career Services Management System. The 'CLP/BSA Reporting' tab is selected. Below the search bar, there is a table of projects. The third row of the table is circled in red, and a red arrow points to the 'Edit' button next to it.

| | Employer | Type | Job | Pro Bono Term | Total Hours |
|----------------------|--|---------------------------|-----|---------------|-------------|
| Edit | Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | | Spring 2015 | 8 |
| Edit | Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | 10 |
| Edit | Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | 15 |

Hour Summary: 33

Step 2: Select End of Semester Report

Click "CLP End of Semester Report" at the top of the page

The screenshot shows a web application interface for CLP/BSA Reporting. At the top, there is a navigation bar with links: Home, Profile, Documents, Jobs, Employers, Checklists, OCI, and Calendar. Below this is a breadcrumb trail: Home > Profile > CLP/BSA Reporting > Basic Info > Spring 2015 - Michael Far... A search bar and a 'My Account' link are also present. The main content area has a 'profile' section with tabs: Personal, Academic, Privacy, Experiential Learning, CLP/BSA Reporting (selected), Career Outcomes, Password Preferences, and Activity Summary. Under the 'CLP/BSA Reporting' tab, there are two sub-tabs: 'Basic Info' (selected) and 'CLP End of Semester Report'. A red circle highlights the 'CLP End of Semester Report' sub-tab. Below the tabs, there are buttons: Submit, Back To List, Cancel, and Print. A note indicates that an asterisk (*) denotes a required field. The 'CLP/BSA Information' section includes a 'Pro Bono Term' dropdown set to 'Spring 2015' and a 'Type' dropdown set to 'CLP Pro Bono Project'. The 'Project Information' section includes an 'Organization' dropdown set to 'Inova Legal Aid (Inova City, VA)' and a 'Supervisor Name' field set to 'Lisa Gern'. The 'Hours Log' section includes a 'Hours' field set to '10' and a 'Day' dropdown set to 'May'. A note at the bottom of the 'Hours Log' section states: 'Please note you will return to this page to log hours as you complete them.'

Step 3: Answer Questions

The screenshot shows the 'CLP Pro Bono Project End of Semester Report' form. The form is titled 'CLP Pro Bono Project End of Semester Report' and includes a sub-header 'STUDENTS IN CLP PRO BONO PROJECT: Please fill out questions below. You may also upload supporting documentation if you wish.' The form contains several sections with questions and checkboxes:

- Was the work you were asked to complete meaningful?** (Yes/No)
- Was the assignment appropriately challenging to your experience?** (Yes/No)
- Was the assignment pleasant to work on?** (Yes/No)
- Was the amount of work you were asked to complete manageable?** (Yes/No)
- Were your skills improved by participating in this project?** (Yes/No)
 - ☐ Research, Writing, and Analysis
 - ☐ Oral and Written Communication
 - ☐ Negotiation of Resources and Constraints
 - ☐ Client Interviewing
 - ☐ Working with Others: Developing Relationships with the Legal Profession
 - ☐ Client Education: Regulating and Better Understanding Another's Situation
 - ☐ Personal Character Development
 - ☐ Other
- Please elaborate on any checked boxes:** (Text area)
- Were the resources available to you adequate to complete your project?** (Yes/No)
- Why did you choose to participate in this project? Did you and/or your organization have any goals related to your participation?** (Text area)
- Did the project live up to your expectations? Did it differ in any major way?** (Yes/No)
 - ☐ I chose to work for the value of being a legal aid lawyer, I wanted to further develop communication skills, and I wanted to be a part of a team that would be doing a meaningful job.
- Do you have any comments related to the logistics and execution of the project?** (Text area)
- What is your overall rating of your pro bono experience with this employer (project)?** (Rating scale)
- Do you have any additional suggestions or comments?** (Text area)

Step 4: Complete & Save

Be sure to indicate your interest in continuing with this project in the future

You have the option of uploading supporting documents

Save report when completed, or save draft to work on again

Did the project live up to your expectations? Did it differ in any major way?*

Do you have any comments related to the logistics and execution of the project?*

What is your overall rating of your pro bono assignment with this employer/project?*

Do you have any additional suggestions or comments?*

Are you interested in continuing to volunteer with this project during a future semester?*

Optional Supporting Document: (Maximum File Size: 500 KB)

Career Services Management System [Privacy Policy](#) [Terms of Use](#)

CLP/BSA main page

After the End-of-Semester Report is complete, you will see a green checkmark in the corner of the main page

The University of Iowa
College of Law
Career Services Management System
powered by simplicity

Home Profile Documents Jobs Employers Checkships OCI Calendar

Home > Profile > CLP/BSA Reporting > CLP End Of Semester Report >

profile

Personal Academic Privacy Experiential Learning **CLP/BSA Reporting** Career Outcomes Password/Preferences Activity Summary

Basic Info **CLP End of Semester Report**

* indicates a requirement

CLP PRO BONO PROJECT REPORTING CHECKLIST

Basic Info ☒

CLP End of Semester Report ☒

CLP Pro Bono Project End of Semester Report

STUDENTS IN CLP PRO BONO PROJECT: Please fill out questions below. You may also upload supporting documentation of your project.

Was the work you were asked to complete meaningful? ☒ Yes ☐ No

Was the assigning attorney(s) responsive to your inquiries? ☒ Yes ☐ No

Was the attorney(s) pleasant to work with? ☒ Yes ☐ No

Was the amount of work you were asked to complete manageable? ☒ Yes ☐ No

Were your skills improved by participating in this project? ☒ Research, Writing, and Analysis
☒ Oral and Written Communications
☐ NO Organization of Paperwork and Caseload Item
☐ Client Interviewing
☒ Working with Others: Developing Relationships Within the Legal Profession
☐ Conflict Resolution: Negotiating and Better Understanding Another's Situation
☐ Personal Character Development
☐ Other

Please elaborate on any checked boxes:

Reviewing Your Hours

CLP/BSA Reporting Page

The main page will show totals for all hour types and semester, as well as a total hour summary.

Home > Profile > CLP/BSA Reporting > Pro Bono Reporting

profile

Personal Academic Privacy Experiential Learning **CLP/BSA Reporting** Career Outcomes Password/Preferences Activity Summary

Keywords Pro Bono Term

searches employer name and job title

Type Unit

Apply Search Clear

Save As Excel Items 1-6 of 6 SHOW 20 per page

| | Employer | Type | Job | Pro Bono Term | Total Hours |
|-------------------------------|--|-------------------------------|-----|-----------------------------------|-------------|
| <input type="checkbox"/> Edit | Citizen Lawyer Program (Iowa City, Iowa) | Institutional Volunteer Hours | | Previously Approved Institutional | 8.5 |
| <input type="checkbox"/> Edit | Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | | Previously Approved Community | 28.5 |
| <input type="checkbox"/> Edit | Citizen Lawyer Program (Iowa City, Iowa) | Community Volunteer Hours | | Spring 2015 | |
| <input type="checkbox"/> Edit | Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | 10 |
| <input type="checkbox"/> Edit | Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Fall 2014 | 10 |
| <input type="checkbox"/> Edit | Iowa Legal Aid (Iowa City, IA) | CLP Pro Bono Project | | Spring 2015 | |
| Hour Summary: | | | | | 80 |

Add New Items 1-6 of 6

You can use the drop-down menus to search for a specific hour type or term

Hours logged on the old system prior to Summer 2015 have automatically been imported into Symplicity

Reminders

- All hours are now logged via Symplicity
- CLP Pro Bono Project hours are reported separately but count as Community hours
- At least half of the threshold required hours for each level of PBS & BSA recognition must be Community hours (including CLP Pro Bono Project hours)
- Please note that some states (e.g., New York) have a law-related pro bono service requirement for admission to the bar. This may include securing signed verification from pro bono supervisors. In the case of CLP Pro Bono Projects, that is the partner agency supervisor, not the Citizen Lawyer Program. Be sure to check pro bono requirements for states where you plan to seek admission.

Citizen Lawyer Program 2015-16

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University of Iowa College of Law Citizen Lawyer Program