



Pro Bono Projects

Fall 2019

Each semester the Citizen Lawyer Program (CLP) partners with non-profit and government agencies to create a number of structured law-related volunteer opportunities for students at the University of Iowa College of Law. These Pro Bono Projects provide students with an opportunity to gain experience in a legal setting, develop skills, network with practicing lawyers, explore their interests, and provide public service. These are strictly volunteer positions – students are not compensated (as they would be for summer clerkships) nor do they receive academic credit (as they would for field placements or clinic).

CLP advertises Pro Bono Project openings at the start of each semester. Each Pro Bono Project has a separate description that includes information on the agency, project duties, expected time commitment, scheduling concerns, qualifications, necessary travel, number of positions available, preferences (e.g., multi-semester commitments preferred), and restrictions (e.g., required course/skills or upper-class standing). Students should carefully review project descriptions, available through Symplicity and on the CLP website, and then apply to all positions for which they wish to be considered, ranked by preference.

Application materials (Pro Bono Project application form and the student's resume) are submitted to CLP via Symplicity by the application deadline. CLP then makes assignments based on student applications and available positions. The number of applicants regularly exceeds the number of available positions, so students who indicate an interest in multiple projects have a greater chance of assignment. We regret that we cannot guarantee placement for all applicants. Students will be notified of assignments approximately a week after the deadline.

Symplicity can be accessed from: <http://www.law.uiowa.edu/careers/symplicity> Under the "Jobs" tab select "CSM Jobs" and then look for "Fall 2019 Pro Bono Projects." Citizen Lawyer Program is listed as the employer.

Questions regarding the Pro Bono Project application process should be directed to the Citizen Lawyer Program at law-clp@uiowa.edu.

Applications for Fall 2019 projects are due by midnight on Wednesday, September 4.

ACLU of Iowa: Legal Research

Founded in 1935, the American Civil Liberties Union of Iowa is the nation's fifth-oldest state affiliate of the national American Civil Liberties Union. The ACLU of Iowa is a non-profit organization that promotes and defends the values reflected in the Bill of Rights through litigation, public advocacy, outreach, education, and lobbying. The ACLU of Iowa is dedicated to promoting and protecting the individual rights and freedoms ensured by the United States Constitution and Iowa Constitution.

www.aclu-ia.org

Project Information: Legal research. Under supervision, the law student volunteers will assist the ACLU of Iowa in conducting confidential legal research on various topics and other assignment

Agency Contact(s): Daniel Zeno at daniel.zeno@aclu-ia.org.

Volunteer Responsibilities: Students will help complete a survey of public school districts across Iowa to learn which school districts have police in schools and how police operate in schools. This will involve telephone and/or email communication with school districts, review and summary of school district-police agreements and summary of data in an Excel worksheet. All documents must adhere to document guidelines that will be provided to the student. Students will be supervised by an attorney and will receive feedback on all assignments.

Agency Responsibilities: Supervise student's written work, provide feedback, and contact law school with any concerns with the volunteers or program.

Expectations/Time commitment/Scheduling: The anticipated time commitment depends on the student's availability and how quickly they complete the assigned work. Expected time commitment is 12-16 hours per month at minimum. The student and supervisor will work together to establish deadlines for projects that work with the student's schedule. Students may be permitted, but not required, to work on-site in Des Moines if they have the time and desire to do so.

Criteria: Ten positions are available. Students must have strong research and writing skills and must be able to work independently. Students are expected to be responsive to the supervising attorney.

Chicago Volunteer Legal Services: Staff Attorney Research (2Ls & 3Ls only)

Chicago Volunteer Legal Services is a nonprofit organization that provides critical civil legal assistance to low-income Chicagoans who have nowhere else to turn. CVLS is recognized as the most comprehensive, efficient, and cost-effective civil legal aid provider in Chicago. Typical cases involve problems with basic necessities, fundamental rights or safety, including:

- Preventing illegal evictions and unsafe housing.
- Fighting against denied insurance claims.
- Securing income support such as SSI, Medicaid and disability benefits.
- Protecting a child's and parental rights.
- Defending against foreclosure and helping borrowers secure modifications.

www.cvls.org

Project Information: Student volunteers will provide written legal analysis or gather legal research related to a question posed by a Legal Services attorney working on a civil case. Usually a one month turnaround is requested. Some shorter turnaround time may be necessary on some projects. Students will work remotely.

Agency Contact: Matt Hulstein at mhulstein@cvls.org.

Volunteer Responsibilities: Mr. Hulstein will collect legal questions from CVLS attorneys, and he will structure the questions as memos, highlighting the issues and suggesting ways to begin research. Once a student accepts a project, the student will communicate directly with Mr. Hulstein. Mr. Hulstein expects the student(s) to regularly communicate with CVLS, including questions about the project and feedback. Volunteer students will complete one or more research projects on a specific legal issue relevant to the attorney's caseload. The final product may include a written report of identified resources, and a memorandum of potentially relevant material and legal analysis. If the student continues to be interested in the issue, he/she may help transform their research into a motion or brief to be filed with the court.

Agency Responsibilities: Provide student with overview of case; description of legal issue to be researched; guidance about possible sources/strategies for research; be clear about deadlines; be available for periodic progress check-ins and final comments.

Expectations/Time commitment/Scheduling: Dependent on the project or projects assigned. Most projects are expected to take between 5 and 10 hours, and interested students should be prepared to take at least two projects over the course of the semester, depending on the needs of the agency. A mandatory initial meeting will take place via Skype.

Criteria: Up to two positions are available. Familiarity with legal and/or internet research is necessary. **Suitable for upper-class students only.** Preference will be given to students who can commit for the entire year.

Iowa Legal Aid: General Intake

Iowa Legal Aid (ILA) serves eligible clients (within income and asset limits, based on household size), helping with a variety of civil legal problems. ILA assists clients in matters regarding consumer law, debt collection, education, employment, family law, government benefits, health care, and housing.

www.iowalegalaid.org

Project information: Students will assist attorneys by interviewing clients, spotting issues, performing research, and drafting letters and other documents. Students may also be asked to file/copy documents, locate resources for a client, or assist attorneys in other ways. This project requires travel to the ILA offices at 1700 S. 1st St., Suite 10, Iowa City. It is anticipated that the primary work will take place during ILA office hours (8:30-5:00). Additional time for research and other follow-up on the cases can be scheduled if the student requests.

Agency Contact: Courtney Thomas-Dusing cthomasdusing@iowalaw.org

Volunteer Responsibilities: Assist with prospective clients who call in from around the state. A student will observe an attorney interview clients, then interview clients under the attorney's supervision. Students must be reliable and commit to a weekly time schedule, consisting of at least one two hour period. Because of the training that will be needed, the agency requires volunteers to commit through the spring semester.

Agency Responsibilities: Provide students with training and other instruction regarding applicable law and procedures. Provide supervision and guidance as needed about intake procedures and other duties. Be available as agreed upon (email/phone/in-person) for periodic progress check-in. Contact the law school to discuss any concerns with the volunteers or program.

Expectations/Time commitment/Scheduling: One shift per week (2 hours) during office hours (8:30-5:00 Monday - Friday). Additional volunteer time is available upon request. Shifts must be arranged. **Because of the training that will be needed, the agency requires volunteers to commit through the spring semester.**

Criteria: Two positions are available. Suitable for all students. Students must be able to commit to regular shifts and participate in a required training session. Students will need to arrange transportation to ILA offices. ***Applicants should indicate on the application what day and time would work best to volunteer.***

Iowa Legal Aid: Self-Help Family Law Clinics

Iowa Legal Aid (ILA) serves eligible clients (within income and asset limits, based on household size), helping with a variety of civil legal problems. ILA assists clients in matters regarding consumer law, debt collection, education, employment, family law, government benefits, health care, and housing.

www.iowalegalaid.org

Project Information: This project involves students assisting persons who are self-represented litigants in divorce or custody cases using forms approved by the Iowa Supreme Court. Under the supervision of an ILA staff person or volunteer attorney, students will review forms with litigants for completeness and assist them in filling them out. Students will refer questions to the on-site supervising attorney. Clinics are scheduled at the Johnson County Courthouse in Iowa City on the following dates:

- Tuesday, September 24, from 2:30-4:30 p.m.
- Tuesday, October 29, from 2:30-4:30 p.m.
- Tuesday, November 19, from 2:30-4:30 p.m.
- Tuesday, December 10, from 2:30-4:30 p.m.

This project requires travel to the Johnson County Courthouse.

Agency contact: Courtney Thomas-Dusing at cthomasdusing@iowalaw.org

Volunteer Responsibilities: Students will meet one-on-one with self-represented litigants to review forms and provide assistance in completing the required information. Students will refer questions to the supervising attorney. Students will complete required training at 2:30 p.m. on Tuesday, September 17, and a self-study of provided materials prior to the training.

Agency responsibilities: ILA will provide a coordinator for the project. The coordinator will arrange for volunteer attorneys to staff the clinics, and will send reminders to the students for each clinic.

Time commitment/Scheduling: Students will be expected to commit approximately a total of 12 to 15 hours to the project during the semester, including training time. A required training session is scheduled for 2:30 p.m. on Tuesday, September 17, at the law school.

Criteria: Up to four positions are available. Suitable for all students, particularly those interested in family law. Preference to students who can commit to both semesters.

Iowa Legal Aid: Staff Attorney Research Assistance

Iowa Legal Aid (ILA) serves eligible clients (within income and asset limits, based on household size), helping with a variety of civil legal problems. ILA assists clients in matters regarding consumer law, debt collection, education, employment, family law, government benefits, health care, and housing.

www.iowalegalaid.org

Project Information: Student volunteers provide oral or written legal analysis or gather legal research related to a question posed by an ILA attorney working on a civil case. Students may work remotely.

Agency Contact: Alex Kornya at akornya@iowalaw.org

Volunteer Responsibilities: Under the direction of a staff attorney, the student will complete one or more research projects on a discrete legal issue relevant to the attorney's caseload. The final product may include an oral or written report of identified resources, and a memorandum of potentially relevant material and legal analysis. A two or three week turnaround is usually requested. Some shorter turnaround time may be necessary on some projects. Communication will occur by telephone or e-mail.

Agency Responsibilities: Provide student with overview of case; description of legal issue to be researched; guidance about possible sources/strategies for research; be clear about deadlines; be available for periodic progress check-ins and final comments.

Expectations/Time commitment/Scheduling: Dependent on the project or projects assigned. Most projects are expected to take between 5 and 10 hours, and interested students should commit to taking at least two projects over the course of the semester. A required training will be scheduled at the law school.

Criteria: Up to six positions are available. Familiarity with legal and/or Internet research is necessary. 2Ls and 3Ls are preferable; 1Ls may apply but will be expected to complete a basic research tutorial.

Iowa Legal Aid: Systemic Advocacy through Data Collection

Iowa Legal Aid (ILA) serves eligible clients (within income and asset limits, based on household size), helping with a variety of civil legal problems. ILA assists clients in matters regarding consumer law, debt collection, education, employment, family law, government benefits, health care, and housing.

www.iowalegalaid.org

Project Information: Some change occurs from the top down – e.g. major litigation, legislation, and rulemaking. However, true and lasting change requires at least as much work from the ground up, e.g. studying and understanding how problems affect individuals, and how those problems implicate the law. Increasingly, Iowa Legal Aid is engaging in projects that apply law to data to advocate for low-income Iowans on the systemic issues that affect their lives and entrench cyclical poverty.

Agency Contact: Alex Kornya at akornya@iowalaw.org

Volunteer Responsibilities: Student volunteers will be assigned to various projects that involve examining data through a lawyer's eyes, in order to sharpen the focus on the extent and nature of the civil legal problems that low-income Iowans face. The students will collect data, conduct factual and legal analysis on the findings, and contribute to white papers focused on improving the lives of low-income Iowans. Communication will primarily occur by telephone or e-mail.

Agency Responsibilities: Provide student with supervision and direction for research; guidance about possible sources/strategies for research; be clear about deadlines; be available for periodic progress check-ins and final comments.

Expectations/Time commitment/Scheduling: The anticipated time commitment is 3-5 hours per week, but specific arrangements can be made based on schedules and other factors.

Criteria: Two positions are available.

Iowa Society of Healthcare Attorneys: Health Law Update (2Ls & 3Ls only)

The Iowa Society of Healthcare Attorneys (ISHA), a division of the Iowa Hospital Association, is comprised of attorneys who represent hospitals and other health care providers in Iowa.

www.ihaonline.org/Members-Groups/Personal-Membership-Groups/ISHA

Project Information: Assist in drafting Iowa health law case law update for annual statewide meeting of health care attorneys.

Agency Contact: Joseph B. Clamon, Assoc. VP for Legal Affairs, UIHC, at joseph-clamon@uiowa.edu & Alissa Smith, Dorsey & Whitney at smith.alissa@dorsey.com

Volunteer Responsibilities: ISHA's annual meeting provides the only annual case law update session focused solely on Iowa cases relevant to health lawyers. Student volunteers will work under the supervision of an ISHA member to review all Iowa Supreme Court cases and select ones within pre-determined categories for a more in-depth review. The in-depth review would include briefing the cases and preparing summaries of the cases. The in-depth review would also include research of additional information about the case, such as news media and a summary of the lower court proceedings. On a quarterly basis, volunteers will deliver a written product including categorizing, briefing, summaries, and additional research. ISHA members will deliver the presentation at the annual meeting; volunteers will be invited to attend. This project will provide exposure to health law and Iowa law, and a great opportunity to network with ISHA members.

Agency Responsibilities: An ISHA member(s) will oversee the project, provide direction on research, select cases for in-depth review, and give feedback on each quarterly report.

Expectations/Time commitment/Scheduling: The anticipated time commitment is 10-20 hours per month. Most work can be performed remotely.

Criteria: Up to four positions available. **Suitable for 2Ls or 3Ls**, particularly those with an interest in health law. Students willing to commit for the full academic year are preferred.

Iowa State Bar Association: Innovation & Outreach

The Iowa State Bar Association is a vibrant, progressive organization that provides Iowa attorneys with the benefits of professional association with their colleagues. Its benefits include continuing legal education, practice aids, interaction with the judiciary and legislature, participation in reform of the law and news regarding developments impacting the profession. In all, the ISBA includes approximately 8,000 lawyers and judges in Iowa's 99 counties and beyond.

www.iowabar.org

Project Information: Students assist the ISBA and its partners with innovation and community outreach efforts.

Agency Contact(s): Virginia Sipes, J.D., Innovation & Community Outreach Director, at vsipes@iowabar.org

Volunteer Responsibilities: Volunteers may choose to work together as a team or independently. Student volunteers conduct research to further the development and implementation of innovation and community outreach projects. Duties may include assistance with event planning/hosting and use of social media. Opportunities will depend on project needs as they develop throughout the semester.

Agency Responsibilities: Assign and direct projects, be available as agreed upon for periodic progress checks. Provide students with an overview of projects and goals for the semester; give guidance about possible sources/strategies for research and project work; be clear about deadlines.

Expectations/Time commitment/Scheduling: The anticipated time commitment is 2-3 hours per week, but specific arrangements can be made based on schedules and other factors. An initial in-person meeting will be scheduled with students after project assignments are made. Regular web meetings will be scheduled at the law school as needed.

Criteria: Up to four positions will be available; L2 and L3 students preferred, especially those students who are or have taken family law. Facility with research (both legal and internet), writing, community outreach, including outreach via social media, is helpful.

Iowa State Bar Association: New Iowans Legal Advice Clinic

The Legal Access Committee of the Iowa State Bar Association, in collaboration with the Johnson County Bar Association and IC Compassion established a free legal advice clinic for area residents in 2015. Although the clinic is open to everyone in the community, the target population are those who cannot access other legal services, such as Legal Aid, due to their current citizenship status.

Project Information: Volunteers support the operation of the clinic; legal advice will be provided by volunteer attorneys. We are looking for enthusiastic students who are excited to be a part of this critically needed resource in Johnson County. The clinic is held at IC Compassion located at 1035 Wade Street, Iowa City. Clinics are held on the second Tuesday of each month as follows:

- Tuesday, September 10, from 5:30-7:00 p.m.
- Tuesday, October 8, from 5:30-7:00 p.m.
- Tuesday, November 12, from 5:30-7:00 p.m.
- Tuesday, December 10, from 5:30-7:00 p.m.

Agency contact: Clinic Coordinators, Eric Goers (eric-goers@iowa-city.org) and Dedi Walker (dedi.walker@gmail.com)

Volunteer Responsibilities: Students are expected to be engaged, reliable, and open to helping as needed in the functioning of this clinic. Flexibility is a must. Volunteer responsibilities will potentially include: marketing of the clinic (posting flyers in targeted areas in town), sending out attorney recruitment e-mails, assisting in the intake process, and helping clients fill out paperwork. The clinic coordinators will supervise students. **This project requires travel on clinic nights to IC Compassion, located at 1035 Wade Street, Iowa City.** Students are expected to arrive at least fifteen minutes prior to the clinic opening and may be needed to stay after 7:00 to help close the clinic.

Agency responsibilities: The agency will provide training, guidance and supervision for volunteers.

Time commitment/Scheduling: Students will be expected to commit approximately a total of 10 to 15 hours to the project during the semester, including training time. A required informational session will be scheduled at a mutually agreed upon time and location once all volunteers are selected. This project requires some travel.

Criteria: Two positions are available. Suitable for all students, particularly those interested in issues experienced by the immigrant community. Preference to students who can commit to both semesters. Proficiency in a second language (especially Spanish, French, and Arabic) is highly valued. *Please indicate language proficiency on your application.*

Iowa Supreme Court Access to Justice Commission

The Access to Justice Commission was established by order of the Iowa Supreme Court in June 2016. The Commission's mandate is to identify and make recommendations to remove barriers to civil justice for low-income and disadvantaged Iowans. The Commission's reports were submitted to the Court in July 2017, 2018, and 2019 and contained numerous short- and long-term recommendations. The Commission will focus on refinement of goals and implementation of recommendations in the upcoming year. The Commission meets quarterly in Des Moines.

Project Information: Volunteers will conduct background and legal research on legal services delivery in Iowa and other states, and may be assigned to perform research for Commission working groups.

Agency Contact(s): Brian Farrell, Commission Member, at brian-r-farrell@uiowa.edu

Volunteer Responsibilities: Volunteers will conduct research for the Commission or its working groups under the supervision of the contact. Work can be performed remotely. Work schedules will be determined by agreement of the volunteer and supervisor. A required initial meeting will be scheduled the week of September 9 at the law school, and regular check-ins will be scheduled throughout the semester. Students may have the opportunity to attend a regular Commission meeting during the year.

Agency Responsibilities: Assign and direct projects, be available as agreed for periodic progress checks.

Expectations/Time commitment/Scheduling: The anticipated time commitment is 2-4 hours per week, but specific arrangements can be made based on schedules and other factors.

Criteria: Up to three positions will be available. Suitable for all students.

Johnson County Attorney's Office: Rocket Docket

The Johnson County Attorney, based in Iowa City, is the chief legal representative for the county and serves as the legal advisor and chief law enforcement officer for the county. Among other powers and duties set out in Iowa law, the County Attorney prosecutes all violations of state criminal laws and county ordinances.

www.johnson-county.com/dept_attorney.aspx?id=8194

Project Information: The Johnson County Attorney is the prosecutor of state and county charges that occur within the county borders. One Thursday morning each month, starting at 8 a.m., persons charged with Driving Under Suspension (DUS) charges are called to court to respond to the charges by entering a plea (guilty or not guilty) or by negotiating a plea agreement. Dates for the fall semester are September 19, October 17, November 21, and December 19. This project requires students to travel to the Johnson County Courthouse in Iowa City.

Agency Contact: Jude Pannell, Assistant Johnson County Attorney, at jpannell@co.johnson.ia.us

Volunteer Responsibilities: Student volunteers will work as arranged to do the pre-hearing checking on compliance for those participants already in the program. On Thursdays, students may assist with the actual court's docket review session.

Agency Responsibilities: Provide guidance as needed about protocol, case management and other procedures. Be available to the student and law school as agreed upon (email/phone/in-person) for periodic progress check-in. Contact the law school coordinator to discuss any concerns with the volunteers or the program.

Expectations/Time commitment/Scheduling: Approximately 40 hours for the semester. Student must be a self-starter as they will arrange times to work on their own to conduct compliance checks for program participants. Students wishing to assist with docket review sessions should be available between 8:00 a.m. and noon on September 19, October 17, November 21, and December 19.

Number of volunteers needed: One position is available. Suitable for a student with gumption interested in criminal law.

Kids First: Children of Divorce Workshops

Kids First Law Center in Cedar Rapids gives children a voice in custody and divorce conflicts by providing legal representation and support for kids. Kids First Divorce Workshops are court-ordered for all children experiencing divorce in Linn and Johnson Counties to help them understand and cope with their parents' separation and divorce. The workshops are held both in Cedar Rapids and North Liberty.

www.kidsfirstiowa.org

Project Information: Students help facilitate the Kids First Workshops for Children of Divorce in North Liberty and Cedar Rapids. The goals of the workshops are to give kids a safe and confidential place to discuss their feelings about divorce; to let kids know they are not alone and the divorce is not their fault; to teach kids practical skills to handle their emotions and adjust to family changes; and to help kids understand what to expect from the legal process in an age-appropriate way. Children are grouped by age and there are separate curricula for each group. **This project requires travel to the Recreation Center in North Liberty and to Kids First's offices in Cedar Rapids.**

Agency contacts: Jennifer Koester at jennifer@kidsfirstiowa.org

Volunteer Responsibilities: Students will complete training and sign up for upcoming workshops as dates are announced.

Agency responsibilities: Kids First will provide training and on-site supervision.

Time commitment/Scheduling: Students will be expected to commit to at least two workshops during the school year. A mandatory training session is planned for 5:00 p.m. on Wednesday, September 11, 2019, in Boyd Law Building. Workshops are scheduled throughout the year as needed.

Special Skills/Information: This project is suitable for all students. It is particularly suited to those who are interested in family law or child advocacy. Experience with children/teenagers is desirable.

Criteria: Nine positions are available. This project is open to all students. Students must attend the required training on September 11. Students must be able to commit for the full academic year. Students must sign the agency's confidentiality and volunteer information forms to participate, and criminal background checks will be completed.

Mediation Services of Eastern Iowa

MSEI is a 501(C)3 nonprofit organization that administers court-connected mediation programs, including the Family Mediation Program in the Sixth Judicial District and the Small Claims Mediation Program in Johnson County. MSEI provides restorative justice (RJ) processes in cases referred by Juvenile Court Services and provides monthly community circles. MSEI also provides training on mediation, relevant CLE's and workshops on conflict resolution. MSEI's website (www.mediateiowa.org) provides public information on mediation in legal cases and other situations.

Project Information: MESI's Fall Conference is scheduled for a Friday in November or early December. The student volunteer will provide support in organizing and planning the conference.

Agency Contact(s): Annie Tucker at admin@mediateiowa.org

Volunteer Responsibilities: Student volunteer will provide administrative support in setting up the conference, including social media outreach to maximize publicity and registrations, creating marketing materials and day-of program materials (some of this work may be done remotely). Director and student will create a marketing schedule and design types of messages, which the Student will write. Student may attend any conference planning meetings, MSEI board meetings (held September 9th and November 11th from 3:45-5:30 at the North Liberty Public Library), and any MSEI trainings or events free of charge during the semester of service. The student will also have the opportunity to attend monthly meetings with small claims court mediators and to attend monthly community-based RJ circles MSEI provides.

Agency Responsibilities: Agency will provide training and support from executive director, provide feedback, and communicate with the law school with any concerns.

Expectations/Time commitment/Scheduling: The anticipated time commitment is 2-3 hours per week flexibly scheduled during regular office hours (M-F 9:00-5:00); some work can be completed remotely.

Criteria: One position is available. Suitable for all students, particularly those with an interest in alternative dispute resolution and restorative justice.

Migration Policy Institute: Legal Research

Founded in 2001, the Migration Policy Institute (MPI) has established itself as a leading institution in the field of migration policy and as a source of authoritative research, learning opportunities, and new policy ideas. MPI maintains a special commitment to work on immigration and integration policies in North America and Europe, where its two offices are located, but it also remains active around the world, and takes a global and comparative approach to migration issues when possible.

The Institute is guided by the belief that countries need to have sensible, well thought-out immigration and integration policies in order to ensure the best outcomes for both immigrants and receiving communities.

The U.S. Immigration Policy Program analyzes U.S. policies and their impacts, as well as the complex demographic, economic, political, foreign policy, and other forces that shape immigration to the United States. The program also offers influential thought leadership and policy recommendations regarding ways to improve the U.S. immigration system.

Project Information: Legal research. Under supervision, the law student volunteers will assist the Migration Policy Institute in conducting confidential legal research on efficiency reforms for court systems.

Agency Contact(s): Sarah Pierce at spierce@migrationpolicy.org

Volunteer Responsibilities: Students will be assigned research and writing projects. Writing projects will take the form of memoranda. Students will be supervised by an attorney and will receive feedback on all assignments.

Agency Responsibilities: Supervise student's written work, provide feedback, and contact law school with any concerns with the volunteers or program.

Expectations/Time commitment/Scheduling: The anticipated time commitment depends on the student's availability and how quickly they complete the assigned work. Expected time commitment is 2-3 hours per week at minimum. The student and supervisor will work together to establish deadlines for projects and regular check-ins that work with the student's schedule.

Criteria: One position is available. Students must have strong research and writing skills and must be able to work independently. Students are expected to be responsive to the supervising attorney.

State Public Defender – Cedar Rapids

The State Public Defender of Iowa (SPD) coordinates provision of legal representation to indigent persons under arrest or charged with a crime, in juvenile cases, and on appeal in criminal and post-conviction relief cases. This legal representation is provided through SPD offices or through private attorneys who contract with the SPD or who are appointed by the Court. By specializing in criminal defense work and juvenile matters, public defenders, investigators, and support staff provide high-quality, efficient, cost-effective legal representation to indigent clients.

<https://spd.iowa.gov/>

Project Information: Students assist with the operations of the SPD's Cedar Rapids office as needed, including case management and document/exhibit organization. Other duties as assigned may include covering phones or calling defendants regarding court hearings. This project requires students to travel to the Cedar Rapids office located at 425 Second St. SE, Cedar Rapids.

Agency Contact: Katie Frank, kfrank@spd.state.ia.us.

Volunteer Responsibilities: Students will assist public defender staff in the Cedar Rapids office as requested with filing, other case management tasks, and answering phones.

Agency Responsibilities: Provide guidance as needed about protocol, case management and intake procedures. Be available to the student and law school as agreed upon (email/phone/in-person) for periodic progress check-in. Contact the law school coordinator to discuss any concerns with the volunteers or the program.

Expectations/Time commitment/Scheduling: Students are expected to commit to 3-5 hours per week during set shifts at the SPD office in Cedar Rapids, to be determined by agreement with the supervisor.

Criteria: Up to three positions are available. Suitable for all students. ***Requires on-site work in Cedar Rapids (approximately 25 miles) on a weekly basis. Please note availability for on-site work in your application form.***

State Public Defender – Iowa City

The State Public Defender of Iowa (SPD) coordinates provision of legal representation to indigent persons under arrest or charged with a crime, in juvenile cases, and on appeal in criminal and post-conviction relief cases. This legal representation is provided through SPD offices or through private attorneys who contract with the SPD or who are appointed by the Court. By specializing in criminal defense work and juvenile matters, public defenders, investigators, and support staff provide high-quality, efficient, cost-effective legal representation to indigent clients.

<https://spd.iowa.gov/>

Project Information: Students assist with the operations of the SPD's Iowa City office as needed, including case management and document/exhibit organization. Other duties as assigned may include covering phones or calling defendants regarding court hearings. This project requires students to travel to the Iowa City office located at 725 S. Clinton St., Iowa City.

Agency Contact: Peter Persaud, ppersaud@spd.state.ia.us

Volunteer Responsibilities: Students will assist public defender staff in the office as requested with filing, other case management tasks, and answering phones.

Agency Responsibilities: Provide guidance as needed about protocol, case management and intake procedures. Be available to the student and law school as agreed upon (email/phone/in-person) for periodic progress check-in. Contact the law school coordinator to discuss any concerns with the volunteers or the program.

Expectations/Time commitment/Scheduling: Students are expected to commit to 3-5 hours per week during set shifts at the SPD offices, to be determined by agreement with the supervisor.

Criteria: Up to two positions are available. Suitable for all students.

Voting Rights Restoration Clinic (1Ls & 3Ls not currently in clinic)

In Fall 2018, the University of Iowa College of Law Legal Clinic founded the Voting Rights Restoration Clinic (VRRC). Since its inception, the VRRC has assisted over 60 individuals who have been convicted of a felony and are interested in the restoration of their voting rights. The VRRC consists of students in both the Federal Criminal Defense and Community Empowerment Law Project practice groups.

Project Information: The Legal Clinic is committed to serving indigent clients and allowing students the opportunity to gain practical experience with real clients and cases. As part of the VRRC project, student volunteers will work in conjunction with clinic students and Professors Fisher Page and Guernsey to determine whether an individual is eligible for the restoration of her voting rights; meet with clients to discuss the determination as to eligibility; and complete case work, such as filing a voting rights restoration application with the Iowa Governor's Office.

Agency Contact: Alison Guernsey at alison-guernsey@uiowa.edu; Daria Fisher Page at daria-fisherpage@uiowa.edu

Volunteer Responsibilities: Student volunteers will be required to attend training sessions/meetings during which they will learn about the components of the voting rights restoration application, relevant substantive law and history, and how to navigate various criminal record databases. The sessions will be scheduled according to the availability of the CLP volunteer groups.

Agency Responsibilities: The VRRC will provide training on the application components for restoration of voting rights, how to use Iowa Courts Online and the Iowa Department of Corrections' Offender Search, relevant substantive law and history, and how to establish an attorney-client relationship in a short amount of time. The VRRC will also provide the case supervision required under the Rules of Professional Responsibility.

Expectations/Time Commitment/Scheduling: Student volunteers are required to attend the training sessions.. Students are expected to work on multiple client files this semester, which may include any part of the process (the preliminary analysis, the client meeting, and follow-up work preparing and filing the application). The time commitment for each will depend on the complexity of a client's particular criminal record and whether the client has any outstanding court payments.

Criteria: Up to ten positions are available. Only 1Ls and 3Ls not enrolled in the Legal Clinic may apply.